### Criteria | Possible focus questions
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**Significance and contribution to the field** | - What is the author’s aim?  
- To what extent has this aim been achieved?  
- What does this text add to the body of knowledge? This could be in terms of theory, data and/or practical application  
- What relationship does it bear to other works in the field?  
- What is missing/not stated?  
- Is this a problem?
**Methodology or approach (this usually applies to more formal, research-based texts)** | - What approach was used for the research? For example, quantitative or qualitative, analysis/review of theory or current practice, comparative, case study, personal reflection, etc..  
- How objective/biased is the approach?  
- Are the results valid and reliable?  
- What analytical framework is used to discuss the results?
**Argument and use of evidence** | - Is there a clear problem, statement or hypothesis?  
- What claims are made?  
- Is the argument consistent?  
- What kinds of evidence does the text rely on?  
- How valid and reliable is the evidence?  
- How effective is the evidence in supporting the argument?  
- What conclusions are drawn?  
- Are these conclusions justified?
**Writing style and text structure** | - Does the writing style suit the intended audience? For example, expert/non-expert, academic/non-academic, etc.  
- What is the organising principle of the text? Could it be better organised?