Enrolment errors

Below you will find a list of enrolment error messages that you might encounter in myUNSW.

Please contact your Program Authority if you need help with resolving a particular error.

For a list of common terms and their meaning, see the UNSW Glossary.

Error #1 - Not eligible to Enrol for Term

You are not active in the semester you selected. This may be because you are on leave, have completed, or have withdrawn from your program. Check that you are attempting to enrol for the correct semester. If you still have a problem, contact your Program Authority.

Error #5 - Already Enrolled in Class, Add Not Processed

Your enrolment request was not processed because you are already enrolled in the class. Check your enrolment status for the class by viewing your Class Schedule. If you were trying to change components within a course, please select the Swap button next to the course and then change components by selecting the Proceed to Enrol option.

Error #7 - Not Enrolled, Class [class name] Full

Your enrolment has not been processed because the class (lecture, tutorial or lab) you chose is full. If the class appears to have vacancies this may be because quotas have been reserved for other groups (e.g. students from other faculties or programs). It is not possible to waitlist for full classes. Sometimes places become available - you may wish to check if the class has vacancies at a later date. You should choose another class, or submit a request online.

Error #17 - Time Scheduling Conflict for class [class name] and [class name], not enrolled

Your enrolment request was not processed because of a timetabling clash. The class you were trying to enrol in overlaps partially or completely with a class you are already enrolled in. If you wish to enrol in this class and drop the class with which it clashes, use the Swap function. If you believe you have good reason to enrol in both classes, submit a request online.

Error #18 - Requisites Not Met For Class, not enrolled

Your enrolment request was not processed because you have not met the requirements (e.g. prerequisite, corequisite) for the class. You should choose another class. If you believe you have met the requirements (through study at UNSW or at another institution), or have a special need to enrol in the class, submit a request online.

Error #19 - Corequisites Not Met For Class, Not Enrolled

You were not enrolled in the class because corequisites were not satisfied. You must submit corequisite classes together in the one enrolment submission.

Error #20 - Class taken previously, Repeat not allowed
Your enrolment request was not processed because you were attempting to enrol in a class belonging to a course you have already taken and satisfactorily completed. You are not permitted to take the class again for credit. You should choose another class. If you believe this is incorrect, or have a special need to enrol in the class, contact your Program Authority.

Error #30 - Maximum term Unit Load exceeded

Your enrolment request was not processed because adding the class would have put you above the maximum number of units of credit you are allowed to take for this semester. You should choose another class with a lower unit value, or swap one of the classes you are already enrolled in (using the Swap option). If you believe you have a special need to overload (i.e. enrol in more than more than the normal maximum number of units for your program), submit a request online. For example, you may need to overload this semester in order to complete the requirements to graduate with your degree.

Error #32 - Enrolment is not allowed for this class: it is outside the Career of Study

Your enrolment request was not processed because the class does not meet the enrolment rules for your career:

- Students in one career (e.g. undergraduate) are generally not allowed to enrol in courses of another career (e.g. postgraduate).
- Students in some programs are not permitted to enrol in particular subject areas.
- Students at UNSW Canberra at ADFA campus are not allowed to enrol in courses offered at Kensington and the College of Fine Arts.
- Students at Kensington and the College of Fine Arts campuses are not allowed to enrol in courses offered at UNSW Canberra at ADFA.

If you believe you have a special need to enrol in this class, contact your Program Authority.

Error #34 - Already enrolled in the 'To' Class of the Swap Transaction, Swap not processed

You are already enrolled in the class you attempted to swap to. The Swap was not processed. Check the class number and try again.

Error #38 - [class name] to Enrol in Class, Add Not Processed

You need school consent to enrol in this class. Contact the course authority (e.g. lecturer) if you wish to request consent or if you believe this is incorrect.

Error #82 - The Enrolment Process Engine encountered a fatal error. Contact your administrator

Call 9385 1333 to find out if there is a system-wide problem. If there is not, double check by attempting the transaction again, and if necessary contact enrol@unsw.edu.au for assistance.

Error #86 - Swap not processed, Hold on record

The class swap was not processed because you have an action item on your record. Remember to clear your enrolment action items before attempting to enrol for a semester. Instructions on how to clear each action item appear on your Home tab. Remove your action items then try again.

Error #87 - Hold on record, Add not processed

Your enrolment request was not processed because there is an action item on your record, e.g. a library fines block, a fees block, or another step in the enrolment process that must be completed first. Return to your Home tab screen and read the instructions for the action items that appear.

Error #91 - Maximum Semester Unit Load Exceeded
Your enrolment request was not processed because it would have put you over your maximum unit load for this semester. **Submit a request online** for permission to overload, or swap this class for another you are already enrolled in, or drop another class so that you can add this one.

**Error #118 - Cannot Drop, Grade Present**

You cannot drop this class because you have been assigned a grade.

**Error #133 - Permission to enrol in this class is required**

Your enrolment request was not processed because departmental permission is required to enrol in this class. Request enrolment assistance from your **Program Authority**.

**Error #143 - Class [class name] is Full, Resectioned to Class [class name]**

The class you chose of that component type (lab or tutorial etc.) is full. You have been automatically enrolled in an alternative class.

**Error #145 - Duplicate Add Transaction, transaction not processed**

The Add transaction request is identical to a prior transaction within this enrolment request. The transaction was ignored (because you have already added the class.)

**Error #146 - Multiple Enrolment not allowed for course, add not processed**

You are already enrolled in this course and multiple enrolment for this course is not allowed. The transaction was not processed.

**Error #147 - Course previously taken and may be subject to institutional repeat policy**

Your enrolment request has been processed, however, because you have previously taken this course, the repeat enrolment is subject to repeat check processes after grade submission.

**Error #157 - Unable to process Drop, Hold on this record**

The Drop was not processed because you have an **action item** on your record. Remember to clear your enrolment action items before attempting to enrol for a semester. Instructions on how to clear each action item appear on your Home tab. Remove your action items and then try again.

**Error #158 - Swap Not Processed, Grade Present on 'From' Class**

The Swap was not processed because you have been assigned a grade for the class you were attempting to swap from and you cannot drop it.

**Enrolment errors**

Document Version Date 16/02/2019

UNSW CRICOS Provider Code: 00098G

https://student.unsw.edu.au/enrolment-errors