If you’re not attending, please log in to myUNSW to update your attendance status. This will help us to keep track of attendance numbers, and enable us to offer your seat to other graduates and their guests.

Read the information on the Graduation Details page, then scroll to the bottom of the page and click on the icon View Graduation Details

Having access issues?

I can't log into myUNSW

If you’ve forgotten your password

Please enter your user ID on the (IDM) Identity Manager page and then click ‘Forgot password?’.

If you still can’t log in

Please contact the IT Service Centre.

If you no longer have login access to myUNSW

Contact the Graduations Team:

- Phone +61 2 9385 3092
- Email graduations@unsw.edu.au
- or in person at Student Central (Kensington campus)

Change your attendance status

How do I change my graduation attendance status?

Once signed on to myUNSW, you need to change your attendance status to either:
• **Not Attending - Collect**
  
  Your documents will be available for collection at [Student Central](#) from the day after your allocated ceremony. You must collect them in person and bring photo identification. If you want a third party to collect your documents you need to organise this *in person* at Student Central (see [Third Party Authorisation Form](#)).

• **Not Attending - Mail**
  
  Your documents will be sent to your myUNSW mailing address, free of charge, shortly after your ceremony. Graduation documents are sent via Registered Post within Australia or by TNT courier overseas. Please note that the courier does not deliver to overseas postal boxes as items must be signed for on delivery. For overseas deliveries you must also provide a contact telephone number at the delivery address. If you need to provide an address in a language other than English (i.e. in Chinese characters) please write your address in a different language in a word document, and attach the document in an email to: [graduations@unsw.edu.au](mailto:graduations@unsw.edu.au)

  **Testamurs** will be posted out progressively at the end of the graduation period. Please allow up to 6-8 weeks for delivery from the date of your graduation.

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**Get your testamur**

Your official certificate of completion, awarded at the graduation ceremony

**Pick-up in person**

Your testamur is available for pickup from Student Central (Kensington) one working day AFTER your scheduled graduation ceremony.

If you want a third party (friend or family member) to collect your testamur for you, you must first submit a [Third Party Authorisation Form](#). Your Testamur will not be released to anyone other than you unless you have submitted this form.

**By mail**

You can arrange to have your testamur mailed to you by updating your details on the Graduation Details page on [myUNSW](#) prior to the RSVP deadline. Go to My Student Profile tab > My Student Services channel > Graduations > Graduation Details.

If you need to update your preference after the RSVP deadline email the Graduations Team at [graduations@unsw.edu.au](mailto:graduations@unsw.edu.au).

Testamurs are posted out progressively at the END of the graduation period. Please allow 6-8 weeks for delivery from the date of your ceremony. Testamurs are delivered within Australia by Registered Post, and via courier to overseas addresses. Please note that couriers do not deliver to overseas postal boxes as items must be signed for on delivery.

If you need your Testamur for work purposes before the date of your ceremony, please email [testamurs@unsw.edu.au](mailto:testamurs@unsw.edu.au) explaining why you are requesting the early release of your documents.

**Repeating your testamur**

You can [order a replacement](#) if your testamur is lost or damaged.

**What is a testamur?**

A testamur is the official certification of a student's completion of a degree, diploma or certificate obtained at the University of New South Wales. It contains the signatures of the Chancellor, Vice-Chancellor and Registrar, and bears
the official seal of the University. It also contains the name of the graduate, award title and date of award conferral.

Majors are indicated; Minors do not appear on the testamur but are noted on the official academic transcript.

The Chancellor awards testamurs at graduation ceremonies. Graduates are also presented with a copy of their academic transcript and Australian Higher Education Statement (AHEGS).

Not Attending Your Graduation Ceremony?
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https://student.unsw.edu.au/graduation-not-attending