Book a consultation

For all enquiries, please email: employability@unsw.edu.au

Consultations are only available via Microsoft Teams until further notice from the University.

Consultation times are generally between 9am-5pm Monday to Friday.

Career advice consultations are 20 minutes long for undergraduate and postgraduate students.

Login to UNSWConnect to book an appointment for:

- Career planning
- Cover letters
- Interviews
- Job advice
- LinkedIn
- Online applications
- Resumes
- Selection criteria
Additional Services

PhD - We offer 30 minute appointments for PhD students. These longer appointments can include selection criteria and academic resumes.

EDI - If you have a question about equity, diversity and inclusion (EDI) in recruitment or the workplace then you can book an EDI appointment. This may include disability, Indigenous employment or other EDI related topics. These appointments are 30 minutes, can be booked in advance with an opportunity to see the same consultant for a follow-up.

To register for PhD and/or EDI appointments, email employability@unsw.edu.au

Phone/Skype - Booking phone or Skype appointments is the same as booking through the Careers Portal but there are certain appointments that are locked to just phone and Skype (currently these are early and late appointments, before 9am and after 5pm). When you book the appointment, choose phone or Skype and put in your phone and/or Skype address. Instructions are provided at the time you book the appointment.