On this page you can access information about your personalised exam timetable. The exam timetable gives you the date, time and location of all your exams. UNSW generally holds exams three times a year at the end of Semester 1, Semester 2 and Summer Term, from Monday to Saturday, with 3 sessions a day. The dates of each exam period are published on the Dates for exams and Academic Calendar pages.

**Your exam timetable**

- **View your Exam Timetable on myUNSW**
  This is a post-login page, so if you’re not signed on you’ll be prompted to do so.
- **For ADFA, AGSM and Distance mode students**, Contact your School for your Exam Timetable.
- **For internal school exam information**, Contact your School for details.

### URGENT changes to timetable

<table>
<thead>
<tr>
<th>Exam</th>
<th>Change</th>
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<tbody>
<tr>
<td>INFS5978</td>
<td>Locations have been updated, please check personal timetables via myUNSW for updated Exam venue information.</td>
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</tbody>
</table>

### When the timetable is released

The release dates for Provisional and Final exam timetables are listed on the Dates for exams page.

The Exam timetable is released via myUNSW and is personalised for each student. You must view your personal timetable and attend the time, date and exam venue that appears on myUNSW. Your exam timetable is published on myUNSW in April for Semester 1 and in September for Semester 2.

Students who do not attend the correct venue disadvantage fellow students and may face Academic Misconduct.

### Alternative arrangements

Alternative examinations may need to be provided if you are unable to attend the scheduled examination. An alternative examination may be the same examination but scheduled at a different time or, if this is not feasible, a different examination that is comparable in content and difficulty.

An examination may be rescheduled with the approval of the Examinations Team and the responsible academic member when:

- An alternative examination is recommended by the Disability Unit for a student with disabilities;
- You have two centrally organised examinations scheduled at the same time;
- Your religious faith prohibits you from sitting an examination at the scheduled time;
You are a student in the Elite Athletes and Performers Support Program and have sporting or performance commitments which conflict with a scheduled examination; or

- Short term events, beyond your control, affect your preparation for the examination.

**Timetable Clash**

If you have a timetable clash, the Examinations Team will re-arrange your examination and will notify you approximately 2 weeks prior to the commencement of the exam period, notifying you of the arrangements for your clashing exams.

When the same examination is rescheduled for the morning or afternoon of the same day, you will remain under supervision for the whole day and will need to bring your lunch and any study materials with you. During this period, you will not be permitted to use any electronic devices capable of transmission, including computers, mobile phones, tablets and smart watches.

**Religious Reasons**

If you cannot sit your examination at the allocated time due to religious reasons, you must complete the **Request for Alternative Exam Arrangements for Religious Reasons Form** and return it to the Examinations team no later than 2 weeks after the publication of the final timetable.

For all other reasons listed above, if you require a reschedule of an examination, you must complete a **Special Consideration** application in line with the published timeframes.

**Timetable rules**

- **Last week of a teaching period**
  Examinations cannot be scheduled in the final week of a standard teaching period if it is worth more than 20% of the assessment in a course.

- **Study break period**
  Examinations cannot be scheduled in the study break period.

- **School (internal) exams**
  Schools usually hold their exams during scheduled class time. In general school exams cannot be held in the last teaching week of semester. Any formal assessment scheduled by schools during the examination period must be included on the UNSW exam timetable.

- **Alternative venues**
  With due notice, UNSW has the right to conduct exams in alternative suitable space either on, or within a reasonable distance of, the campus. If an exam cannot be held because of unforeseen circumstances (e.g. a bomb threat or fire/storm damage to an exam room), the exam may be rescheduled within that designated exam period. It is recommended that students be available for the duration of the exam period.

- **Maximum exams per day**
  Students should not normally be required to sit more than 2 exams in a day.

- **Duration**
  The maximum duration for a centrally timetabled examination is 2 hours.

**Can I sit exam off-campus?**

Except in the case of students enrolled in external courses, exams will not be permitted away from the campus unless the candidate is engaged in compulsory industrial training.

**Contacts**

If you have any questions please contact the **Exams Team**.
See also

**Buses during exams**

Changes to buses for exams

**Keep eye on valuables**

Thieves are watching!

**Exam preparation tips**

Tips for your exams