This page tells you all about applying for Internal Program Transfer (IPT) as a current undergraduate student. IPT enables you to move from one program to another within UNSW, without having to apply again through UAC. IPT is a free service for UNSW undergraduate students.

IPT enables you to transfer:

- From one program to another (e.g. from a BE to a BSc), or
- Between single degree and dual degree programs.

Please note: Students who wish to change streams within the same Program, should use the Stream Declaration service in myUNSW.

### Applying

#### Eligibility

The eligibility criteria may vary for programs across UNSW. While many coursework programs are available for IPT, programs that have other selection processes or criteria, such as undergraduate Medicine, won't be available.

To use the IPT service you must be:

- An undergraduate student.
- Currently enrolled or on official program leave from UNSW. This excludes discontinued, excluded, suspended or lapsed enrolments.
- A commonwealth-supported domestic student or an international student (see this important note for sponsored international students).
- Not in your final semester of study. If you’re in your final semester, contact the relevant Program Authority directly.
- Over 18 years old. If you are under 18, contact Student Central to complete your application.

Your eligibility depends on:

- Your Weighted Average Mark (WAM) in your current program or your overall studies at UNSW,
- The units of credit (UOC) you have completed and/or are enrolled in,
• Your being of **GOOD academic standing**.
• Having no **fee blocks** (e.g. outstanding tuition fees), and
• There being places available in the program to which you want to transfer.
• Your compliance with the academic rules of the program you wish to transfer to. See **program availability** for specific academic requirements.

**Conditions and requirements**

The following conditions apply to IPT:

• One program application per semester is permitted.
• Not all programs will be available for transfer in each semester.
• You must apply within the advertised application period. No late applications will be considered.
• Applications are considered on the basis of information available at the time applications are assessed. There is no provision for considering late results or delaying decisions.
• You must satisfy the academic rules of the program you wish to transfer to. See **program availability** for specific academic requirements

**When and how to apply**

You should check **program availability** for faculty specific application procedures and availability. Generally you can apply in both semesters 1 and 2, but this isn't always the case.

During the application period you can **Apply for IPT via myUNSW**. However, if you are under 18 years of age, you must contact **Student Central** to complete your application.

**The application periods are:**

Monday 14 May 2018, 9:00am – Friday 8 Jun 2018, 5:00pm

IPT Application period for **Semester 2, 2018 intake**

**How and when can I accept my offer?**

Your IPT application is assessed after the application period has closed.

The outcome of your application will be emailed to your **UNSW Email** account.

If your application has been successful, the email will advise you to **go to the myUNSW My Applications tab** to accept your program transfer offer.

**Please note: You cannot accept your offer outside of the acceptance periods:**

Wednesday 18 Jul 2018, 9:00am – Sunday 22 Jul 2018, 5:00pm

IPT acceptance period for **Semester 2, 2018 intake**

**Program availability**

Here you can find the programs available for IPT. Check these pages for semester availability and for specific application/eligibility requirements.

• **Art & Design**
• **Arts & Social Sciences**
• **Built Environment**
Contacts for more information

- For more information please contact the Program Authority.

Handbook

Guide to degree programs and courses offered at UNSW

Class timetable

Search the UNSW timetable for your courses and classes