



Incidental Fees

Fees for goods and services incidental to studies

Incidental fees are for goods and services provided to you which are not essential to your program or study or where these goods or services are also made available to you in an alternate form, free of charge. An incidental fee may also include a fine or penalty. Incidental fees are payable on a user basis and are not generally refundable.

Incidental fees generally fall into one of the following categories;

- Administrative (fees for transcripts, replacement testamurs, verification of qualifications, payment plans, replacement student cards, late enrolment fees, library fines, etc)
- Academic (field trips, materials etc)
- Facilities related (parking, venue hire etc)

Further information on incidental fees can be found in the [Administrative Information for Providers](#).

Special Admissions Tests

A provider that conducts a special admissions test for judging the suitability of a person seeking admission into a specialist course may charge a fee for this test.

A special admissions test would be over and above normal admissions services such as enrolling on the basis of an Australian Tertiary Admission Rank (ATAR), for which a provider must not charge a fee, for example:

- Specialist auditions and interviews such as those conducted by performing arts institutions/faculties,
- Where special expertise is required to conduct interviews and make recommendations on the suitability of applicants for admission.

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