Forms and Documents Relating to Enrolment

This page contains links to forms and documents you may need in relation to your UNSW enrolment.

**Academic Transcript**
The official record of your complete enrolment history at UNSW.

**Award/Enrolment Statement**
Verifies your enrolment for each semester you’ve been enrolled at UNSW since 1990, and provides details.

**Course Enrolment Variation**
Use this form if you need to vary your enrolment after Week 1 of semester.

**Credit transfer**
How to get previous study from another institution recognised, and the credit transferred to your degree program at UNSW.

**Cross-institutional study**
For requesting permission to undertake study at another institution, and count this study towards your current degree program at UNSW.

**New eCOE Request**
For international student visa holders changing the duration of their program.

**Program Discontinuation**
Program discontinuation is for students who want to cease studies in their program completely.

**Program Leave**
Program leave is for students who want to discontinue their current enrolment and come back to their studies after taking leave.

**Program Transfer**
The application process to move from one program to another within UNSW. Includes Internal Program Transfer (IPT).

**Release Letter Request**
For international student visa holders wanting to transfer to another education provider.
Fee Remission (Special Circumstances)

Under exceptional circumstances you may be able to withdraw from a course without penalty.