Forms and Documents Relating to Enrolment

This page contains links to forms and documents you may need in relation to your UNSW enrolment.

**Academic transcript**
The official record of your complete enrolment history at UNSW.

**Award and enrolment statements**
These verify your enrolment for each term/semester you’ve been enrolled at UNSW since 1990.

**Credit transfer**
Apply to have previous study from another institution or another UNSW degree program recognised, and the credit transferred to your degree program at UNSW.

**Cross-institutional study**
Request permission to undertake study at another institution, and for that study to be counted toward your current degree program at UNSW.

**Late enrolment request**
Apply to change your enrolment via the Late Enrolment Request web form when you cannot use myUNSW to do so.

**New eCOE request**
As an international student visa holder, in certain circumstances, you need to apply for a new Confirmation of Enrolment when changing the duration of their program.

**Program discontinuation**
Apply for program discontinuation if you want to cease studies in your program completely.

**Program leave**
Apply for program leave if you want to take leave from your program but return to your studies after taking leave.

**Program transfer**
Apply to change programs at UNSW if you would like to move from one program to another within UNSW; includes Internal Program Transfer (IPT).

**Release letter request**
As an international student visa holder, request a Release Letter if you want to transfer to another education provider
within the first six months of study.

**Fee remission (Special circumstances)**

Under exceptional circumstances, you may be able to withdraw from a course without penalty.