

Refund Request Form

Please email your completed Refund Request Form to fees@unsw.edu.au

Personal Details

Full Name:	UNSW Student ID: Z
Email Address (must be a registered address with UNSW):	
Date of Birth: ____/____/____	Note: Students under 18 years of age must provide written consent from their parent/guardian approving the refund of payment.
If refund is to be paid to an overseas account Address:	
Please note: You will not receive a refund in the following scenarios; <ul style="list-style-type: none"> - You have not formally withdrawn from your program (if you are cancelling your studies): https://student.unsw.edu.au/program-discontinuation - You do not have a credit on your account (check your myUNSW account): https://my.unsw.edu.au/ - You have voluntarily overpaid tuition. Refer to ESOS legislative framework. 	

Refund Payment Details

<input type="checkbox"/> Direct Deposit into Bank Account. Please note: Overseas Bank Account Transfer may take up to 6 weeks			
BSB No: (Domestic only)		Bank Name:	
Account No:		Branch Address:	
Account Holder Name:		Swift Code: (Overseas only)	
Bank account details must either belong to the student or the original payer (where proof of payment is provided with the form).		IBAN / Routing No: (Overseas only)	
<input type="checkbox"/> Original Credit or Debit Card Used for Payment			
Card No:	____ _ _ _ ■■■■■■■■ ____ _ Please provide first and last four digits only	Expiry date:	

Declaration

I, the student, authorise this payment to be made to me or the original payer and the information provided on this form is correct and true to the best of my knowledge.

I understand that payments made by credit or debit card are subject to the Payment Card Industry Data Security Standards and will only be refunded back to the original card.

Signature: _____ Date: _____

STUDENT ADMINISTRATION USE ONLY

Account Balance:	Withdrawal Fee:	Refund amount:
Payment Method:	Payment Date (ANZ eGate):	Order ID (ANZ eGate):
Checked by: Date:	Approved by: Date:	Deposit refund approved by: Date:
Requests:		